

NATIONAL INDUSTRIAL CORRIDOR DEVELOPMENT CORPORATION LIMITED

Recruitment for the post of “Manager (Safety, Health & Environment)”

COMPANY PROFILE

National Industrial Corridor project vision is to create strong economic base with globally competitive environment and state of the art infrastructure to activate local commerce, enhance foreign investments and attain sustainable developments.

The project is conceived to be developed as a Global Manufacturing, Investment Destination Hubs and Smart Cities with the best in-class infrastructure. The concept of formation of Industrial Corridors has been envisaged on the backbone of major transportation corridors like Eastern & Western Dedicated Freight Corridors and some of the recently announced freight corridors i.e. East West, East Coast and North South, Expressways and National Highways, proximity to ports, airports, etc. The objective is to create greenfield smart industrial cities with sustainable, ‘plug n play’, ICT enabled utilities to facilitate the manufacturing investments into the country by providing quality, reliable, sustainable and resilient infrastructure for the industries.

Besides, it is also facilitating to build a world class Exhibition & Convention Centre and Mixed-use development, one of the largest facility first of its kind in India through India International Convention & Exhibition Centre (IICC) Ltd. The company has been incorporated as a Special Purpose Vehicle (SPV) for the implementation and development of the project with 100% equity from Government through Department for Promotion of Industry and Internal Trade. The project is located in National Capital Region, Sector-25, Dwarka, New Delhi and is being built over an area of 90Ha with approx. one million sqm of construction development. This is an iconic project of Government of India and is aimed to develop the Indian MICE market for growth of industrial development in the country. The project has innovative design concepts and novel green building features and is envisaged as internationally recognized architectural icon. NICDC is acting as the knowledge partner for this project.

JOB DESCRIPTION AND KEY RESPONSIBILITIES:

- Conduct daily environmental and safety audits.
- Inspect and examine health and safety related complaints, workplace accidents, outbreak of diseases, spill of hazardous toxins.
- Inspection of project sites, to ensure a hazard-free environment.
- Investigate the construction site to ascertain equipment, production, and material processes do not pose a safety or health hazard to employees, work guests, and the general public.
- Create, evaluate, and implement health and safety programs and strategies.

- Work closely with Occupational Safety and Health Administration (OSHA).
- Creating different frameworks that will reduce accidents and improve workplace safety.
- Verify the adequacy and safety of all work proposed tools and equipment.
- Train and conduct mock drills and exercise with workers on how to manage an emergency situation.
- Assessment and approval of subcontractor safety plans.
- Roll out Safety, Health & Environment plan, assist and guide site team to implement Safety, Health & Environment Management System across project.
- Advise and assist execution/service team to incorporate safety standards and procedures in all activities.
- Create Safety, Health & Environment awareness.
- Organize and conduct safety training for staff.
- Advise and work out on Hazard Identification and Risk assessment for new jobs and activities and guide site team for implementation.
- Review and update safety documentation.
- Carry out investigation of fatal/dangerous occurrences, review of all near miss, LTI and MTI & recommend appropriate corrective measures and follow up for action.
- Coordinate with Project directors/ heads to update on work status and level of safety standards at site.
- Coordinate for maintaining of PPEs specifications.
- Review and update contractor safety instructions.
- Coordinate and assist to organize safety events across site.
- Prepare and review safety training matrix for site.
- Submission of applicable statutory compliance report.
- Any other duties as assigned by the Management from time to time.

MINIMUM REQUIREMENTS

- **Nationality:** Candidate from Indian nationality only.
- **Preferable Age:** Candidate shall not be more than 35 years of age as on last date of submission of application.
- **Academic Qualification:** Should be B.E./ B. Tech in Civil/ Electrical/ Mechanical/ Architecture and a Degree/ Diploma in Industrial Safety with atleast one paper in construction safety. Preference may be given to the candidate having certification in OSHAS/ NEBOSH.
- **Experience:** Minimum 07 years of post-qualification experience as on last date of submission of applications.

KNOWLEDGE AND SKILLS

- In depth knowledge of legislation (e.g., OSHA/EPA) and procedures;
- Knowledge of potentially hazardous materials or practices;
- Experience in writing reports and policies for safety, health & Environment;
- Familiarity with conducting data analysis and reporting statistics;
- Proficient in MS Office;
- Working knowledge of safety management information systems is a plus;
- Outstanding organizational skills; and

- Diligent with great attention to detail.
- Familiar with BOCWA Act / Labour Act.

DESIGNATION, REPORTING & JOB LOCATION

The designation shall be “**Manager (Safety, Health & Environment)**” and the candidate selected will be deployed solely for IICC project, Dwarka New Delhi. Reporting will be directly to senior officials of NICDC Ltd. The job location will be in Delhi/ NCR and may require frequent travel.

Pay Scale- E3-60,000-1,80,000 (IDA) (approx. CTC Rs.15-16 Lakhs per annum)

HOW TO APPLY

Duly filled application form along with the resumes may be uploaded on the Company’s website i.e., www.nicdc.in (Careers> Current Opening> Apply Online) or the same may be sent on jobs@nicdc.in till **04th April, 2022** by 17:00 HRS. Applications received through any other mode shall be summarily rejected.

SELECTION PROCESS: A Selection Committee will be constituted to short list, interview and recommend the candidate.

DISCLAIMER: This is not a Government job as NICDC is not a Government Company.

The educational/ experience certificates need not be enclosed along with the application. The same will be called from the shortlisted candidates only.