

NATIONAL INDUSTRIAL CORRIDOR DEVELOPMENT CORPORATION LIMITED

Job description for the post of “Senior Executive (Civil)”

COMPANY PROFILE

National Industrial Corridor project envisions to create a strong economic base with globally competitive environment and state of the art infrastructure to activate local commerce, enhance foreign investments and attain sustainable developments.

The project is conceived to develop a Global Manufacturing, Investment Destination Hub and Smart Cities with the best in-class infrastructure. The concept of formation of Industrial Corridors has been envisaged on the backbone of major transportation corridors like Eastern & Western Dedicated Freight Corridors and some of the recently announced freight corridors i.e. East West, East Coast and North South, Expressways and National Highways, proximity to ports, airports, etc. The objective is to create greenfield smart industrial cities with sustainable, ‘plug n play’, ICT enabled utilities to facilitate the manufacturing investments into the country by providing quality, reliable, sustainable and resilient infrastructure for the industries.

NICDC Ltd intends to recruit an eligible and competent person for the post of “Senior Executive-Civil”.

JOB DESCRIPTION

He/she will report to Senior Officials of NICDC. This role requires multifunctional approach and co-ordination with various Government/State Governments & their nodal agencies and requires supervision at various levels from projects planning to implementation. This job will also require close interaction with different Ministries of Government of India from time to time.

KEY RESPONSIBILITIES

- Verifying and reviewing the various reports such as Design Basis Reports, DPR, Drawings and Cost Estimate of civil works related to roads, various underground utilities, various civil structures and environmental structures such as WTP, STP/CETP.
- Study, Analyze & plan works as per drawings, Specifications & Standards and ensure Quality, efficiency & cost controlling.
- Preparing and monitoring prestart estimates, cost to complete and MIS reports.
- Timely selection and development of cost-effective quality vendors.
- Preparation of technical presentation and report writing.
- Periodic Review & Monitoring of Projects executed by the SPVs of NICDC.

MINIMUM REQUIREMENTS

1. **Nationality:** Candidate from Indian nationality only
2. **Age:** Candidate should not be more than 30 years as on date of advertisement.

3. **Educational Qualification:** Should have professional qualification of B.Tech/ BE (Civil) from a reputed college/university.
4. **Experience:** Minimum 02 years of post-qualification experience.

KNOWLEDGE AND SKILLS

- Knowledge of CPWD conditions of contract and Specifications will be an added advantage.
- Knowledge of AUTOCAD for drawing preparations will be an added advantage.
- Knowledge of Topographic Surveying/GIS will be an added advantage.
- Knowledge of preparation of cost estimate as per applicable SOR.
- Ability to contribute to knowledge management systems and procedures.
- Decision making ability.
- Analytical ability.
- Ability to foster collaborative work environment in a multi-cultural and multi-ethnic environment.
- Ability to communicate effectively, both orally and in writing.

DESIGNATION & JOB LOCATION

The designation shall be “**Senior Executive-Civil**” and The job location will be in Delhi/ NCR but may require frequent travel to project States.

PAY SCALE: The post is in the IDA Pay Band of Rs.40,000-3%-1,40,000/-.

HOW TO APPLY

Duly filled application form along with the resumes may be uploaded on the Company's website i.e., www.nicdc.in (Careers> > Current Opening> Apply Online) till 03rd July, 2024 by 17:00 HRS. Applications received through any other mode shall be summarily rejected.

SELECTION PROCESS: A Selection Committee will be constituted to shortlist, interview and recommend the candidate.

DISCLAIMER: This is not a Government job as NICDC is not a Government Company.